

|   |                                 |  |  |                 |                                |                 |               |
|---|---------------------------------|--|--|-----------------|--------------------------------|-----------------|---------------|
| <b>Center Name:</b><br>Roadrunner CDC   |                                 | <b>Address:</b><br>608 Chelwood Park NE<br>Albuquerque, NM 87123 |  |                 | <b>Phone:</b><br>(505)293-6691 |                 |               |
| <b>License Number:</b><br>141825  | <b>Issue Date:</b><br>03/1/2017 | <b>Expiration Date:</b><br>11/19/2017                            | <b>Type:</b><br>5 Star FOCUS Child Care Center |                 | <b>Status:</b><br>Licensed     |                 |               |
| <b>Capacity</b>   |                                 |  |  |                 | <b>Census</b>                  |                 |               |
| Over Age 2:   | 41                              | Under Age 2:   | 22   | Night Care:     | 0                              | Playground:     | 67            |
|   |                                 | Over 2:  | 19   | Under 2:        | 11                             |                 |               |
| <b>Days and Hours of Operation</b>  |                                 |  |  |                 |                                |                 |               |
|   | <u>Monday</u>                   | <u>Tuesday</u>   | <u>Wednesday</u>                               | <u>Thursday</u> | <u>Friday</u>                  | <u>Saturday</u> | <u>Sunday</u> |
| Opening Times:  | 07:00 AM                        | 07:00 AM   | 07:00 AM                                       | 07:00 AM        | 07:00 AM                       | Closed          | Closed        |
| Closing Times:  | 06:00 PM                        | 06:00 PM   | 06:00 PM                                       | 06:00 PM        | 06:00 PM                       |                 |               |
| <b># of Classrooms:</b><br>4  | <b>Purpose:</b><br>Annual       |  | <b>Date:</b><br>09/18/2017                     |                 | <b>Time:</b><br>10:00 AM       |                 |               |
| <b>Comments</b><br>Fire inspection has expired as of 8.24.17. Program no longer conduct transports effective as of 5/30/2017. |                                 |  |  |                 |                                |                 |               |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

| Licensure  |                |
|--|----------------|
| 8.16.2.11 A TYPES OF LICENSES  | Not Inspected  |
| 8.16.2.11 B RENEWAL OF LICENSE   | Not Inspected  |
| 8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE   | Not Inspected  |
| 8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS   | Not Inspected  |
| 8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES   | Compliance     |
| 8.16.2.18 D COMPLAINTS   | Not Inspected  |
| 8.16.2.21 A LICENSING REQUIREMENTS   | Compliance     |
| 8.16.2.21 B CAPACITY OF CENTERS<br><u>Deficiencies</u><br>The center failed to post the maximum capacity of the playground on the doors to the playground. South toddler playground capacity not posted.<br>Regulation: 8.16.2.21B(3)(b)<br><br><u>Corrective Action Plan</u><br>The center will post the maximum capacity of the playground on the doors to the playground.<br>Date to be Completed: 10/18/2017<br><br><u>Deficiencies</u><br>The center failed to post classroom capacities, and ratios and <u>group sizes</u> in an area of the room that is easily visible to parents, staff and visitors.<br>Regulation: 8.16.2.21B(3)(c)<br><br><u>Corrective Action Plan</u><br>The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.<br>Date to be Completed: 10/18/2017 | Non-compliance |
| 8.16.2.21 C INCIDENT REPORTING REQUIREMENTS  | Not Inspected  |

|   |                                  |                            |
|---|----------------------------------|----------------------------|
| <b>Center Name:</b><br>Roadrunner CDC   | <b>License Number:</b><br>141825 | <b>Date:</b><br>09/18/2017 |
| <b>Administrative Requirements</b>  |                                  |                            |
| <b>8.16.2.22 A ADMINISTRATION RECORDS</b><br><u><b>Deficiencies</b></u><br>The center failed to display in a prominent place that is readily visible to parents, staff and visitors the current list of notifiable diseases and communicable diseases published by the office of epidemiology of the New Mexico department of health.<br><b>Regulation:</b> 8.16.2.22A<br><u><b>Corrective Action Plan</b></u><br>The center will post the missing item. Left provider current notifiable diseases list.<br><b>Date to be Completed:</b> 10/18/2017                       |                                  | Non-compliance             |
| <b>8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT</b>   |                                  | Not Inspected              |
| <b>8.16.2.22 C POLICY AND PROCEDURES</b><br><u><b>Deficiencies</b></u><br>The program does not have an up to date emergency evacuation and disaster preparedness plan approved by the department. Provider will add continuity of operation, accommodations for children with special need and chronic medical conditions and accommodations for infant and toddlers.<br><b>Regulation:</b> 8.16.2.22C(8)<br><u><b>Corrective Action Plan</b></u><br>An emergency evacuation and disaster preparedness plan will be developed.<br><b>Date to be Completed:</b> 10/18/2017 |                                  | Non-compliance             |
| <b>8.16.2.22 D FAMILY HANDBOOK</b><br><u><b>Deficiencies</b></u><br>The center failed to have a completed emergency procedures, safety policies, and <u><b>disaster preparedness plan</b></u> .<br><b>Regulation:</b> 8.16.2.22D(2)(i)<br><u><b>Corrective Action Plan</b></u><br>The center will create the necessary disaster preparedness plans in accordance with the corresponding regulations.<br><b>Date to be Completed:</b> 10/18/2017   |                                  | Non-compliance             |
| <b>8.16.2.22 E CHILDREN'S RECORDS</b><br><u><b>Deficiencies</b></u><br>Of the 16 children's records reviewed, 1 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.<br><b>Regulation:</b> 8.16.2.22E(1)(d)<br><u><b>Corrective Action Plan</b></u><br>The first attendance date will be added and the center will review all children's records to ensure complete information is on file.<br><b>Date to be Completed:</b> 10/18/2017                    |                                  | Non-compliance             |

|                                       |                                  |                            |
|---------------------------------------|----------------------------------|----------------------------|
| <b>Center Name:</b><br>Roadrunner CDC | <b>License Number:</b><br>141825 | <b>Date:</b><br>09/18/2017 |
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**Administrative Requirements**

**Deficiencies**

Of the 16 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

**Regulation:** 8.16.2.22E(1)(e)

**Corrective Action Plan**

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

**Date to be Completed:** 10/18/2017

**Deficiencies**

Of the 16 children's records reviewed, 4 is/are missing an enrollment agreement form signed by the parent or guardian with an outline of services and costs. See the Children's Records 8.16.2.22 form for the child(ren) with missing information.

**Regulation:** 8.16.2.22E(1)(k)

**Corrective Action Plan**

Parents will be advised to sign the enrollment agreement. The center will review all children's records to ensure an enrollment agreement form is on file.

**Date to be Completed:** 10/18/2017

**Deficiencies**

Of the 16 children's records reviewed, 4 is/are missing a signed parent or guardian acknowledgement that the parent handbook had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.

**Regulation:** 8.16.2.22E(1)(l)

**Corrective Action Plan**

Parents will be advised to complete the statement. The center will review all children's records to ensure a signed acknowledgement is on file.

**Date to be Completed:** 10/18/2017

**Deficiencies**

Of the 16 children's records reviewed, 3 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

**Regulation:** 8.16.2.22E(2)(c)

**Corrective Action Plan**

Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.

**Date to be Completed:** 10/18/2017

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|--------------------------------------|----------------|
| <b>8.16.2.22 F PERSONNEL RECORDS</b> | Non-compliance |
|--------------------------------------|----------------|

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|--|----------------------------------|----------------------------|
| <b>Center Name:</b><br>Roadrunner CDC  | <b>License Number:</b><br>141825 | <b>Date:</b><br>09/18/2017 |
| <b>Administrative Requirements</b>   |                                  |                            |
| <p><b><u>Deficiencies</u></b><br/>From the review of staff records, it was determined that 10 out of 6 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.<br/><b>Regulation:</b> 8.16.2.22F(1)(n)</p> <p><b><u>Corrective Action Plan</u></b><br/>The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.<br/><b>Date to be Completed:</b> 10/18/2017</p>  |                                  |                            |
| <b>8.16.2.22 G PERSONNEL HANDBOOK</b>  | Not Inspected                    |                            |
| <b>Personnel &amp; Staffing</b>  |                                  |                            |
| <b>8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS</b>   | Compliance                       |                            |
| <p><b>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</b></p> <p><b><u>Deficiencies</u></b><br/>Educators did not complete the following training within 3-months: Health and Safety Training 3 educators need to complete<br/><b>Regulation:</b> 8.16.2.23B(2)(b)</p> <p><b><u>Corrective Action Plan</u></b><br/>All educators, regardless of the number of hours per week, will complete the above listed training.<br/><br/>The following staff members need to complete the required training: 3 educator need to complete health &amp; safety training.<br/><b>Date to be Completed:</b> 10/18/2017</p> <p><b><u>Deficiencies</u></b><br/>The center failed to keep a training log on file with Employee's name; Date of hire; Position; Date of training; Clock hours; Competency area; Source of training; Training certificate for 3 out of 10 staff. See Staff Records 8.16.2.22 form for staff who are missing a complete training log.<br/><b>Regulation:</b> 8.16.2.23B(2)(l)</p> <p><b><u>Corrective Action Plan</u></b><br/>A training log will be completed for each staff that includes the employee 's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificate.<br/><b>Date to be Completed:</b> 10/18/2017</p> | Non-compliance                   |                            |
| <b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b>  | Compliance                       |                            |
| <b>Services &amp; Care of Children</b>   |                                  |                            |
| <b>8.16.2.24 A GUIDANCE</b>  | Non-compliance                   |                            |

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| <b>Services &amp; Care of Children</b>   |                                  |                            |
| <p><b><u>Deficiencies</u></b><br/>Of the 16 children's records reviewed, 7 is/are missing a signed parent or guardian acknowledgement that the center's guidance policy had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.<br/><b>Regulation:</b> 8.16.2.24A(1)</p> <p><b><u>Corrective Action Plan</u></b><br/>The center will review all children's records to ensure a signed parent or guardian acknowledgement is on file.<br/><b>Date to be Completed:</b> 10/18/2017</p> |                                  |                            |
| <b>8.16.2.24 B NAPS OR REST PERIOD</b>   |                                  | Compliance                 |
| <b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>  |                                  | Compliance                 |
| <b>8.16.2.24 D DIAPERING AND TOILETING</b>   |                                  | Compliance                 |
| <b>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>   |                                  | Compliance                 |
| <b>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</b>  |                                  | N/A                        |
| <b>8.16.2.24 G PHYSICAL ENVIRONMENT</b>  |                                  | Compliance                 |
| <b>8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>   |                                  | Compliance                 |
| <p><b>8.16.2.24 I EQUIPMENT AND PROGRAM</b></p> <p><b><u>Deficiencies</u></b><br/>The center does not provide children in the 4 yr. old room 1 sufficient materials for indoor activities so that at any one time each child can be individually involved. Empty Sand and water table.<br/><b>Regulation:</b> 8.16.2.24I(4)</p> <p><b><u>Corrective Action Plan</u></b><br/>Additional materials will be obtained.<br/><b>Date to be Completed:</b> 10/18/2017</p>   |                                  | Non-compliance             |
| <b>8.16.2.24 J OUTDOOR PLAY AREAS</b>  |                                  | Compliance                 |
| <b>8.16.2.24 K SWIMMING, WADING AND WATER</b>  |                                  | Not Inspected              |
| <b>8.16.2.24 L FIELD TRIPS</b>   |                                  | Not Inspected              |
| <b>Food Service</b>  |                                  |                            |
| <b>8.16.2.25 B MEALS AND SNACKS</b>  |                                  | Compliance                 |
| <b>8.16.2.25 C MENUS</b>   |                                  | Compliance                 |
| <p><b>8.16.2.25 D KITCHENS</b></p> <p><b><u>Deficiencies</u></b><br/>A food is not properly stored; the item is not labeled and dated. Cereal and tortilla chips in the kitchen was not dated and sealed. Animal crackers were not dated in the kitchen.<br/><b>Regulation:</b> 8.16.2.25D(4)</p> <p><b><u>Corrective Action Plan</u></b><br/>The person responsible for food service will be instructed in proper food storage.<br/><b>Date to be Completed:</b> 10/18/2017</p>   |                                  | Non-compliance             |

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| <b>Food Service</b>  |                                  |                            |
| <p><b><u>Deficiencies</u></b><br/>A food is not properly stored; the item is not wrapped; labeled and dated. Ritz crackers in the infant room were not dated and sealed.<br/><b>Regulation:</b> 8.16.2.25D(4)</p> <p><b><u>Corrective Action Plan</u></b><br/>The person responsible for food service will be instructed in proper food storage.<br/><b>Date to be Completed:</b> 10/18/2017</p>   |                                  |                            |
| <b>8.16.2.25 E MEAL TIMES</b>  | Compliance                       |                            |
| <b>Health &amp; Safety Requirements</b>  |                                  |                            |
| <p><b>8.16.2.26 A HYGIENE</b></p> <p><b><u>Deficiencies</u></b><br/>The staff in the Infant - (6 wk. - 12 mo.) classroom failed to wash their hands with soap and warm running water after changing a diaper. Educators must wash their hands separately from washing the child's hands.<br/><b>Regulation:</b> 8.16.2.26A(1)(a)</p> <p><b><u>Corrective Action Plan</u></b><br/>Instruction in required hand washing will be provided to staff and children.<br/><b>Date to be Completed:</b> 10/18/2017</p>  | Non-compliance                   |                            |
| <p><b>8.16.2.26 B FIRST AID REQUIREMENTS</b></p> <p><b><u>Deficiencies</u></b><br/>The center's first aid kit does not contain Adhesive tape.<br/><b>Regulation:</b> 8.16.2.26B(2)</p> <p><b><u>Corrective Action Plan</u></b><br/>Missing items will be added to the first-aid kit; staff will be reminded to replace any item used.<br/><b>Date to be Completed:</b> 10/18/2017</p> <p><b><u>Deficiencies</u></b><br/>The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR). 2 educators need to recertify in CPR/FA<br/><b>Regulation:</b> 8.16.2.26B(1)</p> <p><b><u>Corrective Action Plan</u></b><br/>All educators must be certified in first aid and cardiopulmonary resuscitation (CPR). 2 educators will renew their FA/CPR certification.<br/><b>Date to be Completed:</b> 10/18/2017</p> | Non-compliance                   |                            |
| <b>8.16.2.26 C MEDICATION</b>  | Compliance                       |                            |
| <b>8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS</b>  | Compliance                       |                            |
| <b>8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS</b>   | N/A                              |                            |
| <b>Buildings, Grounds &amp; Safety</b>   |                                  |                            |
| <b>8.16.2.29 A HOUSEKEEPING</b>  | Non-compliance                   |                            |

**Center Name:**

Roadrunner CDC

**License Number:**

141825

**Date:**

09/18/2017

**Buildings, Grounds & Safety****Deficiencies**

The garbage/refuse receptacle being used in the North playground does not have a tight fitting lid.

**Regulation:** 8.16.2.29A(3)

**Corrective Action Plan**

The garbage can(s) will be replaced.

**Date to be Completed:** 10/18/2017

**Deficiencies**

The Equipment are not in good repair as evidenced by the merry go round seat cover is missing.

**Regulation:** 8.16.2.29A(1)

**Corrective Action Plan**

Repairs will be completed and a system for routine inspection of the center and premises will be established.

**Date to be Completed:** 10/18/2017

**Deficiencies**

The equipment in the playground are not clean as evidenced by the blue slide has bird droppings.

**Regulation:** 8.16.2.29A(1)

**Corrective Action Plan**

Cleaning will be completed and a schedule for routine cleaning will be established.

**Date to be Completed:** 10/18/2017

**Deficiencies**

The Fixtures are not in good repair as evidenced by balance light out as well as the ceiling fan lights were not operable in the infant room.

**Regulation:** 8.16.2.29A(1)

**Corrective Action Plan**

Repairs will be completed and a system for routine inspection of the center and premises will be established.

**Date to be Completed:** 10/18/2017

**Deficiencies**

The Equipment are not in good repair as evidenced by the swing and bouncer were not operable in the infant room.

**Regulation:** 8.16.2.29A(1)

**Corrective Action Plan**

Repairs will be completed and a system for routine inspection of the center and premises will be established.

**Date to be Completed:** 10/18/2017

**Deficiencies**

The premises in the Room 2 are not safe in that 2 toy shopping carts were on the loft.

**Regulation:** 8.16.2.29A(1)

**Corrective Action Plan**

The safety violation will be corrected and a system for routine safety inspection developed.

**Date to be Completed:** 10/18/2017

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|---|----------------------------------|----------------------------|
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| <b>Buildings, Grounds &amp; Safety</b>  |                                  |                            |
| <b>8.16.2.29 B PEST CONTROL</b>   | Compliance                       |                            |
| <b>8.16.2.29 C MECHANICAL SYSTEMS</b>   | Compliance                       |                            |
| <b>8.16.2.29 D WATER AND WASTE</b>  | Compliance                       |                            |
| <b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b><br><br><u><b>Deficiencies</b></u><br>Electrical outlets within reach of children in the toddler room behind the blue sofa are not safety outlets and they do not have protective covers.<br><b>Regulation:</b> 8.16.2.29E(3)(b)<br><br><u><b>Corrective Action Plan</b></u><br>Protective covers will be added.<br><b>Date to be Completed:</b> 10/18/2017<br><br><u><b>Deficiencies</b></u><br>The center does not have emergency lighting that turns on automatically when electrical service is disrupted. The emergency lights in the infant room and toddler room were not operable.<br><b>Regulation:</b> 8.16.2.29E(2)<br><br><u><b>Corrective Action Plan</b></u><br>Emergency lighting will be installed.<br><b>Date to be Completed:</b> 10/18/2017 | Non-compliance                   |                            |
| <b>8.16.2.29 F EXITS AND WINDOWS</b>  | Compliance                       |                            |
| <b>8.16.2.29 G TOILET AND BATHING FACILITIES</b><br><br><u><b>Deficiencies</b></u><br>The toilet room for Toddler - (12 - 24 mo.) room(s) is missing toilet paper.<br><b>Regulation:</b> 8.16.2.29G(2)<br><br><u><b>Corrective Action Plan</b></u><br>The toilet room will be restocked and a routine established to monitor all toilet rooms for adequate supplies.<br><b>Date to be Completed:</b> 10/18/2017   | Non-compliance                   |                            |
| <b>8.16.2.29 H SAFETY COMPLIANCE</b><br><br><u><b>Deficiencies</b></u><br>The center does not have verification of an annual fire inspection from the fire authority having jurisdiction. Fire inspection expired on 8/24/17.<br><b>Regulation:</b> 8.16.2.29H(3)(e)<br><br><u><b>Corrective Action Plan</b></u><br>An annual fire inspection will be requested from the fire authority having jurisdiction over the center.<br><b>Date to be Completed:</b> 10/18/2017   | Non-compliance                   |                            |



|                                       |                                  |                            |
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**Buildings, Grounds & Safety**

**Deficiencies**

The center does not have documentation that a request for fire inspection had been made to the fire authority whose policy does not provide for an annual inspection of the center.

**Regulation:** 8.16.2.29H(3)(e)

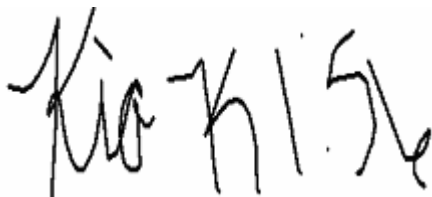
**Corrective Action Plan**

The center will document the request date and to whom the request was made.

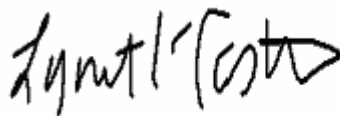
**Date to be Completed:** 10/18/2017

|  |            |
|--|------------|
| <b>8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b> | Compliance |
| <b>8.16.2.29 J PETS</b>  | N/A        |

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**



09/18/2017



09/18/2017

|                       |      |                              |      |
|-----------------------|------|------------------------------|------|
| Surveyor: Kia Kennedy | Date | Facility Rep: Lynette Castro | Date |
|-----------------------|------|------------------------------|------|